
Isaac Huffman

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Education

University of North Carolina – Chapel Hill, North Carolina August 2004–May 2006
Masters in Library Science

- Earned a degree from the #1 ranked Library Science program in the country. Degree requires twice the credit hours of a standard Library Science degree, a comprehensive exam and a master's paper.
- Focused studies on gaining current technology skills, developing strong fundamentals and understanding professional movements such as Evidence Based Librarianship.

Pacific University – Forest Grove, Oregon August 1999–May 2003
Bachelors of Arts in English: Creative Writing

- Graduated Cum Laude
- At this small private college near Portland, Oregon, I focused on developing exceptional written and communication skills.

Professional Experience

Providence St. Peter – Olympia, Washington September 2005–Current
Medical Librarian

As head of library services at Providence St. Peter, I lead the library's daily activities and manage special projects, such as the creation of a library catalog, selection of a public OPAC, and reconstruction of a new library website. Staff management and high-level medical reference are also part of the job duties.

Health Sciences Library – Chapel Hill, North Carolina July 2005–July 2006
Graduate Assistant: Information Services

After completing a 40 module training course covering topics from reference sources to website development guidelines, I entered into this professional level position conducting high-level reference and website development. In addition, I managed the completion of a number of special projects including teaching classes, conducting research surveys, training staff and preparing online tutorials.

North Carolina AHEC – Chapel Hill, North Carolina May 2005–August 2005
AHEC Assistant

The AHEC (Area Health Education Center) digital library provides electronic resources to residents and preceptors throughout North Carolina. As a database administrator, I helped maintain uniform indexed data and fix the user-side interface to support the many regional AHEC sites in North Carolina.

Health Sciences Library – Chapel Hill, North Carolina October 2004–July 2005
Library Assistant: User Services/Inter Library Loan

Worked in a variety of library departments from interlibrary loan to user services, assisting and learning library practices. In this "work and learn" situation, I gained practical experience in everything from scanning documents to preserving rare books.

North Middle School – Rapid City, South Dakota November 2003–March 2004
Library Assistant

Aided in the general operation of a middle school library, including educating children about the Library resources, shelving books and integrating \$10,000

worth of new titles into the library collection.

Black Hills Workshop – Rapid City, South Dakota

May 2000–August 2000
May 2001–August 2001
November 2003–March 2004

Relief Home Manager/ Associate Instructor

Led the instruction of a household of developmentally disabled individuals. Performed management duties including staff management. Certified in Medication Distribution, CPR and Basic First Aid.

Pacific University – Forest Grove, Oregon

September 1999–May 2000

IT Lab Attendant

Managed a lab of Windows and Mac computers performing basic technical support. Problem solving basic computer and printing issues.

Technical Skills

- HTML (Macromedia Dreamweaver, Adobe GoLive, Hand Coding Skills)
- CSS, Style Sheets (Dreamweaver, Hand Coding, Coldfusion)
- Image Creation & Correction (Adobe Photoshop, Adobe Illustrator, Macromedia Fireworks, Microsoft Applications)
- Document Layout (Adobe InDesign)
- PDF Creation (Adobe Acrobat)
- Virtual Reference Services (Convey, LSSI, AIM, GAIM)
- Bibliography Management Software (RefWorks, EndNote)
- Online Course Management (Blackboard Student / Instructor Modes)
- Online Catalog and Circulation Systems (Voyager, Millennium, DRA, Eos.Web)
- Document Transfer / ILL (Ariel, Fetch, Fugu, Secure Shell)
- Windows, Macintosh, Palm Platforms

Professional Organizations

- American Library Association (ALA) Member January 2006–Present
- Medical Library Association (MLA) Member October 2005–Present
- Association of North Carolina Health & Science Libraries (ANCHASL) Member October 2005–Present

Awards/Additional Activities

Lilly Endowment Renewal Grant – Editor/Participant Awarded: September 2005
Melbourne, Australia Travel: August 2006

Edited a grant proposal that covered the living and travel expenses for five people to travel to Australia for thirty days. This is a highly competitive grant given by the Lilly endowment for professional renewal. While there, I will study information delivery in Australia.

Continuing Education Course, Survey Monkey – Chapel Hill, NC

November 2005

Formally trained in "Survey Monkey," a web-based questionnaire software tool to generate online surveys. Learned library specific questionnaire guidelines.

Travel Scholarship, Association of North Carolina

October 2005

Health and Science Libraries (ANCHASL) – Chapel Hill, NC

Essay selected in a contest to participate in the fall ANCHASL meeting.

References Available Upon Request